

Manchester Cancer

Acute Oncology pathway board minutes

Date of Meeting **Wednesday 19th October 2016**

Time of meeting **08.10hrs – 10.00hrs (Meeting Room Booked from 08.00)**

Venue **Meeting room 4 & 5, Trust Administration, The Christie NHS FT**

In attendance	Initial
Rebecca Price	RP
James Leighton	JL
Laura Fitzpatrick	LF
Evangelie Dunn	ED
Mike Molette	MM
Tanya Humphries	TH
Tracy Wild	TW
Natalie Walker	NW
Carmel Anadadas	CA
Paula Hall	PH
Jennifer Haughton	JH
Anne Allen	AA
Tracy Jackson	TJ
Barbara Heferon	BH
Carol Diver	CD
Apologies	
Catherine Coyle	CC
Melanie Dadkhah- Taeidy	MD
Connor Fitzpatrick	CF
Clare de Marco Masetti	CdMM
Joanne Woolley	JW

Minutes

1. The minutes of the last meeting were reviewed and approved.

2. Improving Patient Experience

a. Macmillan User Involvement team update / Patient Surveys

Discussion summary	MM leads discussion on effective engagement. One patient survey to be adopted at board level for each trust to use not unlike the Manchester Cancer Lung patient survey. Bolton to trial the survey they have created and report back to the board on the success of this.
Conclusion	User involvement team to gain further information on the possible use of the 'I Want great care' App to collect patient feedback across the network
Actions and responsibility	UI team to feedback on the above. Bolton to trial the survey they have created and report back to the board on the success of this.

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	Use of acronyms to be reduced to a minimum or added to a glossary of terms.
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3. Improving service delivery

a. CUP peer review update

Discussion summary	Noted action not complete from previous meeting.
Conclusion	
Actions and responsibility	Postponed formulation of CUP group till Laura returns from leave.

b. New MDS and Radiology flagging systems

Discussion summary	Question asked to the board from TW, Does each trust have a radiology flagging system that fits desired criteria? If so what does his cover? Discussion for information only.
Conclusion	N/A
Actions and responsibility	N/A

c. Education

Discussion summary	No discussion held. Apologies given from CF.
Conclusion	Postponed till next meeting
Actions and responsibility	

d. MSCC update

Discussion summary	Information shared by LR. Completed and ratified pathways: Christie, Salford, CMFT, Stockport 20,000 Red Flag cards have been funded by The Christie. Office move – LR relocated to 1 st floor above Critical Care, now in 'Outreach Office'. Conor remains in PAT suite . Patient Information project – Following meeting with Prof Janelle York, chair of CPCRg - There is support from the CPCRg group to do research project regarding 'Patient Information' giving for patients 'at risk' of MSCC. Funding required for
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	<p>research assistant, LR to write proposal and contact Macmillan in the first instance. Not yet done due to time constraints.</p> <p>Business case to expand the MSCC service has not been supported; therefore it has been necessary to revise the scope of the MSCC service, which was discussed.</p>
Conclusion	<p>Pathways awaiting completion / ratification: Bolton, Pennine, Tameside, Leighton, Wigan, UHSM, Macclesfield. NB – Please send pathway to LR once ratified so that it can be added to the Christie MSCC webpage.</p>
Actions and responsibility	NA

e. Nursing forum update

Discussion summary	<p>No discussion held.</p> <p>Apologies given from CdM.</p>
Conclusion	Postponed till next meeting
Actions and responsibility	

4. AOB

a. Pathway board meeting frequency

Discussion summary	<p>2017 meetings scheduled as follows:</p> <p>Jan – 27/01 - 2-4 pm</p> <p>March – 31/03 – 2-4pm</p> <p>May – 26/05 – 2-4pm</p> <p>July – 28/07 – 2-4pm</p> <p>September - 29/09 – 2-4pm</p> <p>November – 30/11 -2-4pm</p> <p>All meetings to be held at the Christie.</p>
Conclusion	Agreed in principle – to be confirmed upon Claire Mitchel returning.
Actions and responsibility	

1. Date and time of next meeting –

21st December 2016, 08.00 – 10.00hrs

Meeting room 6, Trust Administration, The Christie NHS FT

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