

Manchester Cancer policy for 62 day cancer waiting time Automatic breach reallocation – for inter-provider transfers

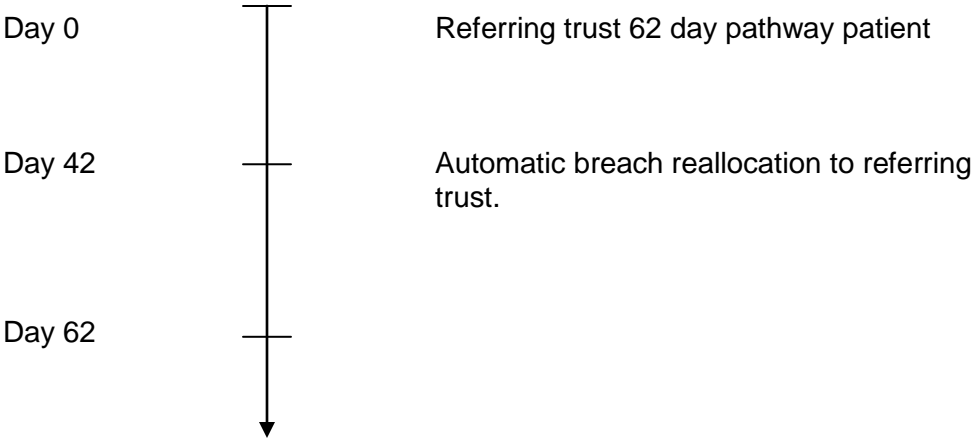
1. This is a local policy applying to all providers in the Greater Manchester and Cheshire conurbation. It is best practice for other providers transferring patients into the network.
2. The aim is to ensure that patients in a 62 day pathway receive timely access to definitive cancer treatment. The policy sets out rules for the reallocation of breaches of the 62 day cancer waiting time standard which incentivises prompt referral.
3. The measurement of referral times are set out and defined in the communication and referral protocol (CaRP) network agreement.
4. All breaches of the 62 day standard will be subject to automatic reallocation set out in the policy and will be routinely signed off by provider CEO's.
5. Breach reallocation involving two trusts:-
If a patient is referred onto a treating trust after day 42 of the pathway, the full breach reallocation will be assigned to the first/referring trust. If the referral is made before day 42, the full breach will be allocated to the treating trust.
6. Breach reallocation involving more than two trusts:-
If a patient CaRP is received by a treating trust after day 38, the whole breach will automatically be reallocated to other trusts in the pathway:

Where there are more than two trusts involved in this part of a pathway, the breach will not be allocated to the first trust if it has transferred the patient before day 19 of the pathway.

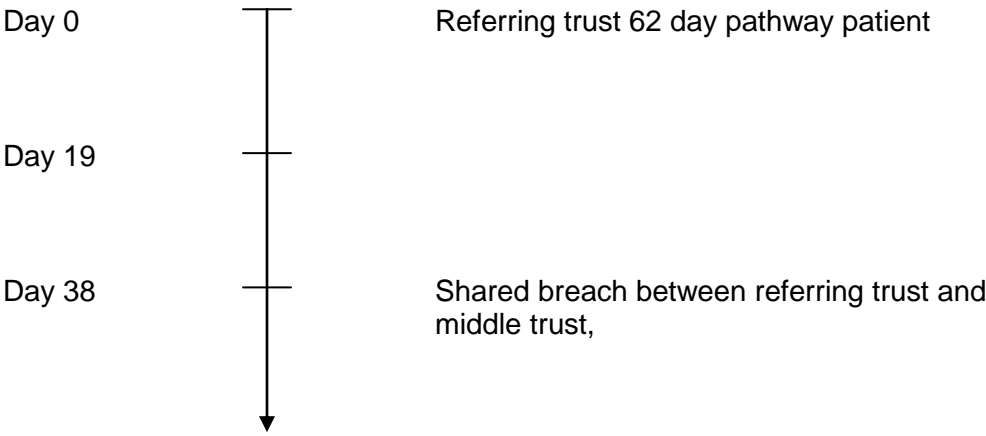
Where there are more trusts involved, the breach will be allocated to the Trust that has taken the greatest time to refer on the patient.

Treating trusts will not have any breach allocation, but will make their best endeavours to treat all patients within the pathway target. This will be subject to quarterly audit.
7. The breach reallocation form at Appendix 1 will be used for recording automatic breach reallocations.
8. It is acknowledged that the application of this breach policy does not cover all pathway scenarios equitably, but it is agreed to apply it universally, with no exceptions or appeals.
9. This policy commenced on the 1st October 2011, and will continue to be operational until further notice.

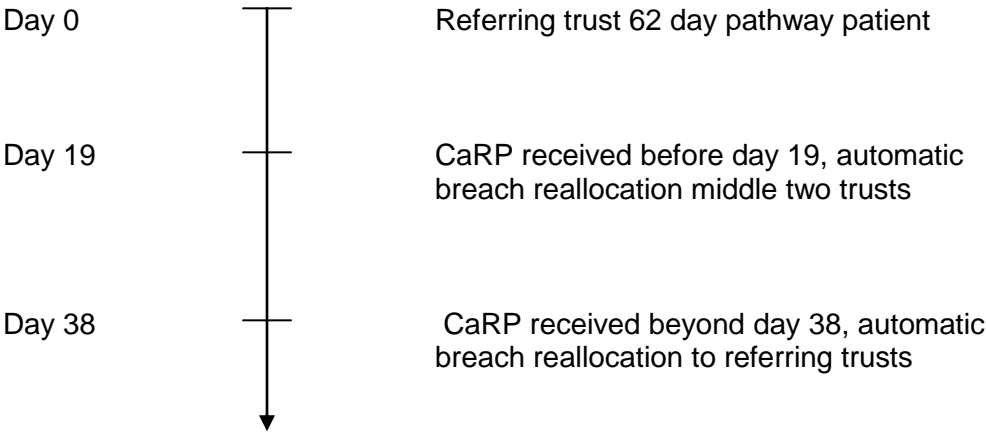
Breach reallocation 2 trusts



Breach reallocation more than 2 trusts



Breach reallocation more than 3 trusts



Appendix 1 Breach reallocation form

| | |
|-------------------|--|
| Breach ID Number: | |
|-------------------|--|

NB. Please ensure that no patient identifiable NHS numbers are used. This is to comply with information governance.

| | |
|---|--|
| Start date of 62 day pathway: | |
| Date of inter-provider transfer to treating Trust : | |

| | Trust code | Trust name | Proportion of breach allocated |
|------------------------------|------------|------------|--------------------------------|
| First trust seeing patient | | | |
| Middle Trust - if applicable | | | |
| Trust treating patient | | | |

| Breach relates to urgent referral from: | Please tick | |
|---|-----------------------------------|--|
| | GP (GMP or GDP) | |
| | National cancer screening service | |
| | Consultant upgrade | |

I confirm the patient breached the 62 day waiting time commitment for treatment of cancer and that reallocating the patient's breach as indicated in the boxes above is appropriate and in keeping with the Network-agreed local policy.

Signed

First Trust (CEO or Senior Manager on CEO's behalf):

.....

Middle Trust, if applicable (CEO or Senior Manager on CEO's behalf):

.....

Final Trust (CEO or Senior Manager on CEO's behalf):

.....

Please ensure that signatures are given for **all** the Trusts involved in the breach reallocation. Any forms without the appropriate signatures will not be processed.

Version control.

| Version | Date | Author | Status | Comment |
|---------|---------|--|----------|--|
| 1.0 | 10/2011 | Marie Hosey, Performance Manager - The Christie NHS Foundation Trust | Approved | To be reviewed in 2 years |
| 2.0 | 02/2013 | Marie Hosey Head of Performance - The Christie NHS Foundation Trust | Approved | No changes. To be reviewed in 2 years |
| 3.0 | 12/2015 | Marie Hosey Assistant Chief Operating Officer – Performance and Operational Standards – The Christie NHS Foundation Trust / GM&C Cancer Managers Group | Approved | Added Manchester Cancer to the original policy. To be reviewed in 2 years. |