

Greater Manchester **Cancer**
Acute Oncology Pathway Board

Pathway Board Meeting

Minutes

Meeting time and date: Friday 29th September 2-4pm

Venue: The Christie - THQ – MR6

Chair: Claire Mitchell

In attendance	Initial
Rebecca Price	RP
Claire Mitchell	CM
Susan Sykes	SS
Connor Fitzpatrick	CF
Clare de Marco Masetti	CdMM
Catherine Coyle	CC
Anne Allen	AA
Sue Jones	SJ
Vikki Percival	VP
Lyn Schumaker	LS
Leah Morgan	LM
Sue Heatley	SH
Tracy Jackson	TJ
Barbara Heferon	BH
Joanne Woolley	JW
Jeena Mathew	JM
Natasha Smith	NS
Shien Chow	SC
Apologies	
Mike Molette	MM
Carol Diver	CD
Keven White	KW
Carmel Anadadas	CA
Mary Ann O'Mara	MO

#	Item
1	<p>Minutes of the last meeting</p> <p>Minutes of the last meeting were accepted as correct. Sue Sykes to forward wording for minor amendments to AO service development section.</p>
2	<p>AO Pathway board membership and distribution lists</p> <p>RP tabled a document outlining the current pathway board membership as set out on the GM Cancer website. This document also included a copy of the current AO email distribution list. The board have been asked to review this information and email RP with any amendments that are needed. The board have been asked to provide up to date contact information for a named clinical lead for AO, lead AO nurse and the trust cancer manager.</p>
3	<p>AO service development process</p> <p>Susan Sykes (SS) gave feedback to the group on developments of the AO service specification. The rationale behind the establishment of the group and strict membership of the task and finish group was explained and accepted by the board.</p> <p>The pathway board are in agreement that this piece of work is going to be a commissioner lead project and will be aided by the pathway board's clinical knowledge throughout its development.</p> <p>The board will be expected to provide baseline data to support the service specification recommendations, work together to create new clinical standards and have agreed to support the task and finish group where able.</p>
4	<p>Data collection</p> <p>CM and RP thanked the board for their continued efforts in submitting data for review.</p> <p>RP highlighted again to the board that as some trusts are slightly amending the data collection sheet it is becoming increasingly difficult to collate and report on this data. RP has asked for the board to ensure they are only submitting the data that was agreed in the original data set.</p>
5	<p>AO Service Clinical Standards Development</p> <p>As part of the planned development of the GM AO service the board have been asked to develop Quality Standards to support the creation of the Service specification.</p> <p>CM circulated some example quality standards service measures for the group to comment on during the pathway board meeting.</p> <p>The board discussed the measures at length for CM to make edits to this document for the board to review again before the next pathway board meeting.</p> <p>Board members are to review this document and submit comments to CM by close of play on 13th October 2017.</p>
6	<p>Macmillan User Involvement team update / Patient Experience Project</p> <p>Thanks were given to the board for members continued efforts in circulating this to patients.</p> <p>Surveys have been collected at today's pathway board meeting for NS to review and circulate a summary report before the next pathway board.</p>
7	<p>MSCC update</p> <p>No formal service update was given as LR is on leave. CF thanked the board their support while he is managing the service without LR.</p>
8	<p>Education update</p> <p>No update given due to the education meeting having just taken place prior to the pathway board meeting. CF to circulate notes from the education meeting at a later date for</p>

information.

9 Nursing forum update

The last nurse's forum was held on 19th September 2017. 5 trusts were represented at this meeting, Leighton, Wigan, Salford, CMFT and The Christie.

Speakers were- Anti-emetic rep, Haemacue Rep and Rick Boton CNS discussing trials.

The group noted that discussion around surveys and neutropenic sepsis was interesting.

Next date to be arranged.

11 AOB

CM/RP to email to the board the updated junior doctor rota for Christie.

Acute Oncology Events

1. NWOC – 2nd November 2017

The next NWOC meeting is scheduled to be held on 2nd November 2017. CF reviewed the draft agenda; the final agenda will be circulated shortly with booking details, CF asked attendees to circulate to their teams (inclusive of SPCT and A+E clinicians). Booking details will follow shortly.



Acute Oncology
Masterclass Flyer - 02

2. The 5th MSCC Study Day – 1st November 2017

As the flyer shows, this event will be a scenario based study day. Please circulate this throughout your hospital network.



MSCC Study Day -
01.11.17.pdf

3. Enhanced Supportive Care in Cancer – 18th October 2017

This event will focus on the new NHS England initiative 'Enhanced Supportive Care'. Please circulate to your teams.



ESC Event -
18.12.17.pdf