

ACUTE ONCOLOGY PATHWAY BOARD MEETING

Minutes of the meeting held on Friday 5th February The Christie – Trust Headquarters

IN ATTENDANCE	Initial	
Dr Claire Mitchell	CM	CHAIR, Consultant Medical Oncology.
Rebecca Price	RP	Acute oncology Pathway Manager
Clare DeMarcoMasetti	CDMM	AONS, Bolton
Sophie Lloyd	SL	AONS, Mid Cheshire
Conor Fitzpatrick	CF	Therapy Radiographer, Christie
Sarah Wilks	SW	AONS, CMFT
Christine Griffiths	CG	AOS ANP, SHH
Vikki Tyrell	VT	AOANP, SRFT
Conor Fitzpatrick	CF	MSCC Co-ordinator / Therapy Radiographer
Tracy Wild	TW	AONS, PAHT
Barbara Hefferon	BH	AONS, WWL
Jeena Mathew	JM	AONS, UHSM
Jo Humphries	JH	LAONS, East Cheshire
Katie Hoyle	KH	AONS, Mid Cheshire
Natalie Walker	NW	AONS
Dr Vivek Misra	VM	Consultant Clinical Oncology
Dr Shein Chow	SC	Consultant Medical Oncology.
Louise Lawrence	LL	AO Project manager, Christie
Carol Diver	CD	Acute Oncology ANP

Apologies: Lucie Francis, Yvonne Summers, Mel Dadkhan-Taeidy, Amelie Harle

Agenda Item	Action
<p>Minutes of last meeting & Matters arising :</p> <p>The minutes of the last meeting were agreed as being correct.</p>	
<p>Objective no 1 – Improving outcomes/survival rates</p> <p>i. Audit presentation: Neutropenic sepsis , CUP, MSCC Members of the board presented Audit findings compiled from the recently conducted Neutropenic sepsis, CUP and MSCC audits. CM thanked the group for their contributions and asked for all data to be sent over via email to her to review and disseminate to the board.</p>	<p>ALL – to send Audit data to CM.</p>

<p>ii. Network Data</p> <p>CM thanked those who had been continuing to send their quarterly data, and reminded those who have had issues in submitting to continue to update the board if they are experiencing issues.</p> <p>Manchester Cancer Management team have agreed to approach the Christie Data analysis teams for this data to be processed and reported on for the Board starting on a 6 monthly basis.</p> <p>RP has agreed to keep the board updated on the progress of this.</p> <p>It was discussed that a minimum dataset for CUP should be considered: a sub-group is to be established to formulate this</p>	<p>Nurses forum to lead</p>
<p>Objective no 2 – Improving patient experience</p> <p>i. Patient Experience Collaboration with the Christie</p> <p>The results showed that 259 patients contacted the hotline in the month surveyed, most of which were currently undergoing active chemotherapy.</p> <p>Overall positive feedback given. Some areas of the service differing from others. Mainly where staffing levels and cover issues are concerned present. CM will forward summary of results to the board for review.</p> <p>There is a need to expend this survey however at present no identified resource to do this – need explore options for funding this? Macmillan,? pharma</p>	<p>CM to circulate results of survey to board.</p> <p>RP to explore Macmillan funding of project</p>
<p>Objective no 3 – Research and clinical innovation</p> <p>i. CWP</p> <p>Access for AO teams to CWP has now been established. The board confirmed that those of which asked for accesses to the system have now been granted this.</p> <p>Next step will be roll out of CWP to other clinical staff based at acute trusts and the development of a AO data proforma.</p> <p>Any issues with this service are to be reported to Neil Yeoman in IT at The Christie NHS</p> <p>CM re-iterated that CWP should not be used as a means of communication with clinical teams and direct contact should still be made teams. The main function of CWP is to provide teams with clinical information.</p> <p>CM will continue to update the group on this projects development.</p>	

<p>Objective no 4 – Improving & standardising high quality care across the whole service</p> <p>i. Manchester Cancer Service Specification / Vanguard</p> <p>CM explained we are now awaiting feedback from the CCG’s and the provider board in relation to the service specification document. CM expressed her frustrations around the time it has taken for this to be approved and hopes that upcoming vanguard project work will hopefully help to push this along. She will update the board with any feedback received.</p> <p>ii. MSCC update/ Education update</p> <ul style="list-style-type: none"> - Reporting time frames were clarified from discussion between the board. The standard is immediate reporting should be being delivered in each trust for suspected MSCC patients, however some leeway must be given due to high demand placed upon the radiology departments. Any trusts experiencing issues with timely reporting are encouraged to contact CF and his team for support. - MSCC pathways now have been implemented in multiple trusts across the patch, hopefully adding Tameside and Stepping Hill to this group in the near future. - Bilsky grading being used by Christie and SRFT. Support for trusts when deciding whether to implement this change will be available and CF is the person to contact regarding this. - Thanks given to the board for their help towards the service becoming a Finalist in an NHS innovation award. - Secured funding for using 20,000 new Red flag cards. 9000 have already been distributed so far. - Acute oncology North west collaborative evening Education event , on 14th April , to be held at Fairgrove hotel, Warrington which will be aiming to educate attendees on system dysfunction, AKI – with a question and answer section to hopefully educate different teams attending on these issues. <p>iii. AO Nurse Forum</p> <p>CdMM informed the board that the last meeting was unfortunately postponed due to a speaker unfortunately having to drop out at the last minute. Next meeting to be held on March 31st, CdMM to inform group of the Venue details..</p>	
<p>AOB</p> <p>i. Pathway Director Cover</p> <p>CM announced that she will be handing over leadership duties for the board to both Laura Horsley and Shein Chow whilst she is off on Maternity leave. The board welcomed both Laura and Shein and wished Claire and family the best of luck with her new arrival to the family.</p>	

DATE OF NEXT MEETING: 1st April 2016 - 12.30-2.30pm, trust admin, meeting rooms 4&5