

## ACUTE ONCOLOGY PATHWAY BOARD MEETING

### Minutes of the meeting held on Friday 23rd October 2 - 4pm Salford Royal Hospital, Mayo Building

IN ATTENDANCE	Initial	
Claire Mitchell	CM	CHAIR, Consultant Medical Onc.
Rebecca Price	RP	Acute oncology Pathway Manager
Clare DeMarcoMasetti	CDMM	AONS
Sophie Lloyd	SL	AONS, Mid Cheshire
Conor Fitzpatrick	CF	Therapy Radiographer, Christie
Kathryn Hornby	KH	AOS ANP, CMFT
Christine Griffiths	CG	AOS ANP, SHH
Vikki Tyrell	VT	AOANP, SRFT
Conor Fitzpatrick	CF	MSCC Co-ordinator / Therapy Radiographer
Tracy Wild	TW	AONS, PAHT
Barbara Hefferon	BH	AONS
Mel Dadkhan-Taeidy	MDT	AONS
Amelie Harle	AH	AO consultant PAHT
Katie Hoyle	KH	AONS, Mid Cheshire
Natalie Walker	NW	AONS
Anthony McGurk		
Paula Hall	PH	AONS
Lucie Fransis	LF	Macmillan User Involvement lead

**Apologies: Carmel Anandadas, Claire Arthur, Ann Davis, Catherine Coyle, Sarah Wilks**

Agenda Item	Action
<p><b>Minutes of last meeting &amp; Matters arising :</b></p> <p>The minutes of the last meeting were agreed as being correct.</p>	
<p><b>Objective no 1 – Improving outcomes/survival rates</b></p> <p><b>i. 30 day SACT mortality update</b></p> <p>Tony McGurk gave very informative presentation around 30 day mortality audit following SACT.</p> <p>This opened the room for discussion around each individual trusts experience of this and what differences seem to occur between services. The board agreed the findings presented by Tony reflected what they were seeing at each local DGH. The idea of developing a proforma was discussed by the group to be completed upon A&amp;E</p>	

<p>admission and circulated to the team taking ownership of the patients care.</p>	
<p><b>Objective no 2 – Improving patient experience</b></p> <p><b>ii. Patient Experience survey</b></p> <p>Overall positive. Some areas of the service differing from others. mainly where staffing levels and cover issues are concerned present</p>	
<p><b>Objective no 3 – Research and clinical innovation</b></p> <p><b>i. a. ACE 2 project</b></p> <p>CM informed the group of her and RP’s Involvement in the successful grant of funding from Ace.</p> <p>The proposed project is to develop a vague symptoms multi diagnostic clinic / service with the support of local CCG’s, Manchester cancer, Ace and MASC.</p> <p>The plans for this to be trailed were accepted and CM and RP will keep the board informed of the development of this project.</p> <p><b>ii. CWP</b></p> <p>Currently waiting on teams at the Christie to continue development of the acute oncology CWP pilot but this has been paused as CWP pilots into other areas has been experiencing issues. CW reminded the group that the GP portal is still active and encouraged the board to persevere in using this.</p> <p>Any issues with this service are to be reported to Neil Yeoman in IT at The Christie NHS</p> <p>CM will continue to update the group on this projects development.</p>	
<p><b>Objective no 4 – Improving &amp; standardising high quality care across the whole service</b></p> <p><b>i. Manchester Cancer Service Specification</b></p> <p>CM explained the background and rationale around the document. Minor comments were made in relation to typos and accuracy of the data. CM explained we are now awaiting feedback from the CCG’s and the provider board in relation to the document</p> <p><b>ii. MSCC update/ Education update</b></p> <ul style="list-style-type: none"> <li>- CF updated the board to say that a business case aspart of the service specification has been submitted to acquire more staff; CF is awaiting confirmation of this and will update the board once this has been received.</li> <li>- Guidance from radiographers – New guidance to be issued in regards to radiotherapy skin care. The Christie Skin care sub group have uploaded guidance for all to access on the website</li> <li>- Bilsky grading being used by Christie and SRFT. Support for trusts when deciding whether to implement this change will be available and CF is the person to contact regarding this.</li> <li>- School of oncology at the Christie - e-learning set of slides will be available and will be uploaded on the Manchester cancer website. Free to be adapted.</li> </ul>	

<p>- Acute oncology study day is being planned – This will be in the form of a full day course- scenario based. For Doctors and nurses’ junior in training and all interested parties.</p> <p><b>iii. AO Nurse Forum</b> The Board welcomed Clare de Marco Masetti as the new Nurses Forum lead. CdMM highlighted that revalidation for the NMC Starts in April next year and group case discussion is advised as being part of this. It was agreed that the AO forum could be a good place to discuss this. Next meeting to be held in January, CdMM to inform group of date and time.</p> <p><b>iv. CUP update</b> A date for the CUP sub-group to meet has been set to discuss issues particularly as the board recognise that Acute oncology services have external peer review next year. The date is: Friday 11<sup>th</sup> December 14.00-16.00 Seminar room 4, Education centre, Christie Hospital</p> <p>CM is in the process of updating the CUP guidelines and will circulate these for comment before the meeting.</p> <p><b>v. Feedback from National AO Conference</b> CM briefly updated the board to say she had recently attended the National AO conference. Great feedback was expressed by CM and other members of the board who attended for the conference. Posters to be set to RP for circulation.</p>	<p><b>Posters to be set to RP for circulation.</b></p>
<p><b>AOB</b></p> <p>None</p>	

**DATE OF NEXT MEETING:** 15<sup>th</sup> January 2016 – 2:30-4:30pm, SRFT.