

Minutes of the Acute Oncology Education Sub-group

Friday 5th February 2016 (10.30 – 11.30)

Library Seminar Room, The Christie Hospital

Present: Conor Fitzpatrick, Christine Griffiths, Clare De Marco-Masetti, Barbara Hefferon, Tracy Wild, Sarah Wilks, Paula Hall, Sophie Lloyd, Jeena Mathew, .

Apologies: Dr Catherine Coyle, Ann Davis, Vikki Tyrrell, Dr Claire Mitchell.

1.0 Previous Minutes

The group acknowledged the minutes from the previous meeting and agreed that they were a true representation of the points discussed.

2.0 Acute Oncology Education Terms of Reference

The group have reviewed Draft 2 – No updates required. Please see attached Final draft TOR for approval at the next meeting; please send add further comments via 'track changes' and send these back to CF before 1st April 2016.



AOE Terms of Reference - Final Dra

3.0 Acute Oncology Events

3.1 North – West Acute Oncology Collaborative

CF informed the group about the upcoming NWOC AO Education evening due to be held 14/4/16 which is free to attend (meal provided). The focus of this event is 'System Dysfunctions'. Please circulate details to any interested parties.



Action: Circulate details of event throughout departments.

3.2 Acute Oncology / Palliative Care Study afternoon

CF informed the group about an upcoming education event which the AO team are helping to support. Palliative and Symptom control teams are starting a forum (much like the AO nurses forum). The first afternoon event is focused on AO, its background and some of the more common AO emergencies which the team help to support. The event aims to showcase the close working relationship between AO and palliative care teams; as well as how both teams can help to support one another. Clare Dr Marco-Masetti (Bolton) and Keven White (Pennine) have agreed to represent AO teams in

Manchester Cancer, and will showcase their referral pathways, and discuss how their services work. It is hoped that similar cross departmental events will run in the future (dependent on feedback).



Acute Oncology - Palliative Care Agend



Acute Oncology - Palliative Care Flyer.r

4.0 Acute Oncology E-Learning Development

Tracy Wild (Pennine) has kindly agreed to review the AO slideset (attached) and will feedback on any additional changes before this is uploaded to the Manchester Cancer website. The slides will also need to be branded with the Manchester Cancer logo prior to upload.



Introduction to Acute Oncology E-Lear



AO E-Lite Bite Final Questions.doc

Action: TW to feedback to group any additions / changes required in current slideset.

5.0 UKONS Board Elections

Group members are encouraged to consider standing for the UKONS board. It would be extremely useful to have members sit on this group, helping to share good practice from the north-west, as well as ensure the sharing of skills and knowledge from across the country.



UKONS Board Election 2016



2016 Call for Nominations FORM - /

6.0 AO Formal Qualification and Accreditation Development

In order to ensure that any formal qualification which is created is fit for purpose, several education members (BH / CDM / SL) have volunteered to be part of a MSc module sub-group. Any other interested parties are asked to send their names to CF who will liaise with the School of Oncology to organise a meeting.

SL informed the group that she has now taken up a post (alongside her current AO work) as a senior lecturer in Chester University; this should prove really useful when consulting about the potential work involved in setting up this module.

7.0 Training needs update

7.1 MSCC Cards Update

The MSCC service has secured funding to reprint the MSCC 'RED FLAG' Cards (20,000). These will be available by April 2016 – Please request supplies of these cards via: mscc.service@christie.nhs.uk

7.2 Neutropenic Sepsis Cards

CG has agreed to review the current versions of the neutropenic sepsis card in order to amalgamate them into a generic version which could be printed (once funding is secured) and disseminated throughout the trust.

Several members of the group highlighted the variations in trust policy, this will all be taken into account in the cards creation.

Action: CG to review design and feedback to group

8.0 AO Nurses Forum

CDM informed the group that the dates for the sessions have been arranged for the rest of 2016 (sent out in separate e-mail). The next AO nurses forum is due to be held on 31st March 2016 (Mayo Building at SRFT – 14.00-16.00).

9.0 Poster presentations / Spreading the word

This new agenda item (as mentioned in the previous minutes) will help group members to share any poster presentations or showcased work with AO colleagues, allowing the work to be disseminated throughout local teams.

CF will speak with Dr C Mitchell to see if these posters could have a place on the MC AO website, but in the interim, they will be attached below.



CMFT_Developing a 7-day Acute Oncology Sepsis - Act Fast to S



WWL_Neutropenic

Action: All – Please send posters or presentations to CF to be included as attached.

10.0 AOB

10.1 Nurse Revalidation

The team discussed the RCNi (<http://rcni.com/>) membership which can be used for CPD and helping to put together a portfolio. Membership is around £4.50 per month.

10.2 UKONS Tool review

PH informed the group that the UKONS tool is currently being reviewed. PH is attending an event in London about the potential changes and will feedback to the group following the event.

10.3 MSCC Pathway work in SHH

CG informed the group of the work her MSCC sub-group has been doing in SHH to improve their internal pathway. She showed the group the booklet which has been designed as a quick reference guide for professionals to gain support and advice in managing patients with suspected / confirmed MSCC. Group members are advised to contact CG directly to get access to this useful resource.

11.0 Date / Time of next meeting

Wednesday 13th April 2016 (11.00-12.00) – Trust HQ – Room 3, The Christie Hospital.