

Minutes of the Acute Oncology Education Sub-group

Wednesday 17th August 2016 (10.00 – 11.00)

Trust HQ – Room 4+5, The Christie Hospital

Present: Conor Fitzpatrick, Carol Diver, Clare De Marco-Masetti, Tracy Wild, Jeena Mathew, Anne Allen, Dr Elena Takeuchi, Dr Carmel Anandadas, Paula Hall, Sarah Wilks, Barbara Hefferon, Sarah Latham.

Apologies: Vikki Tyrrell, Louise Lawrence, Melanie Dadkhah-Taeidy, Christine Griffiths.

1.0 Previous Minutes

The group acknowledged the minutes from the previous meeting and agreed that they were a true representation of the points discussed.

2.0 Acute Oncology Events

2.1 North – West Acute Oncology Collaborative

A provisional date for the next NWOC meeting has been set for 6th October. Venue details to follow, however the organising team is currently struggling to gain support from reps to help fund the evening (many are booked up already with other events). A flyer will be forward to everyone when final details have been confirmed.

2.2 The Christie Radiotherapy Summer School

The radiotherapy summer school was very well evaluated, unfortunately none of the discounted places were taken by the local AO teams. CF encouraged everyone to look out for future events (particularly focusing on Protons) as this can help staff in their future daily practice.

2.3 UKONS Annual Conference

Members were informed that the date for the annual UKONS conference has been released (11th – 12th November 2016).

3.0 Acute Oncology E-Learning Development

CF is currently updating the AO slideset to incorporate the feedback provided by group members. If anyone has anything further they wish to add, please contact CF directly. CF will disseminate the slideset to the group as soon as it is finalised.

CF reminded the group that the slideset is designed to serve as a basis of standard advice for teams to use in their local areas for education (it is by no means all inclusive), but serves to help ensure that basic / early AO education is consistent across the network.

Following agreement on the final slideset, it will be uploaded to the Manchester Cancer website. The slides will also need to be branded with the Manchester Cancer logo prior to upload.

Action: CF to compile the rest of the comments into the final slideset, and forward to the group.

4.0 UKONS Board Elections

The UKONS nomination window has closed. No local team member has come forward from Manchester Cancer. CF encouraged the group to vote, and to consider voting for a candidate from the North-West.

5.0 AO Formal Qualification and Accreditation Development

Meetings continue with the Christie School of Oncology and University of Manchester to develop an MSc module for acute oncology in the local area. CF will ensure the group is updated when a final decision is reached.

6.0 Generic Manchester Cancer Sepsis Card design

CG not able to attend the meeting. CF will follow-up on the design of the generic sepsis card for professionals. Following group approval of a card, CF will review possible routes to fund the printing of the cards.

7.0 Training needs update

7.1 MSCC Cards

CF brought boxes of the MSCC 'red flag' cards to the meeting in case anyone required them for their stock and local education – Please request supplies of these cards via e-mail: mccc.service@nhs.net

8.0 AO Nurses Forum

The AO nurses forum dates for the rest of 2016 have been agreed (sent in separate e-mail – Please contact CDM for further information).

CDM and CF will liaise with one another to discuss methods which will encourage attendance at future nurse forum meetings.

9.0 Poster presentations / Spreading the word

SW is putting together a poster for world sepsis day. She will forward this to the group when available.

Action: All – Please send any posters or presentations to CF to be included as attached.

10.0 AOB

- PH advised the group that the updated UKONS tool is currently being circulated for review and feedback. She will feedback to the group at the next meeting but team members are encouraged to look out for this and respond as they feel is necessary.
- CF informed the group that a local GP is currently producing short videos at the Christie to help explain various treatments that happen. It is hoped that these will help to support community teams to understand the treatments better and can be watched with

patients if needed, to help explain what will happen during their visit for a certain treatment (SACT / Radiotherapy etc.)

- SW informed the group that she will be leaving her current post in the near future and therefore will be stepping down from the group. We wish Sarah all the best and hope she enjoys her new role.

11.0 Date / Time of next meeting

The next MC Pathway board meeting is scheduled for 7th October, CF will inform the group if the sub-group will meet following this or wait until a future date.