

## Gynaecology Pathway Board Minutes of Meeting of meeting on 1<sup>st</sup> May 2105

St Mary's Hospital,  
Central Manchester NHS Foundation Trust,  
Level 5, Seminar room A&B  
Time: 2-4pm

<b>Attendance</b>	<b>Representation</b>
Dr Barraclough (Chair)	Christie
Miss Catherine Holland	Central Manchester
Sabina Frocan-Wood	South Manchester
Dr Andrew Clamp	Christie
Dr Ann Mills	Bolton
Dr Susan Davidson	Christie
Mr K A Abidogun	Bolton
Ann Lowry	Central
<b>Apologies</b>	
Mr S Burns	WWL
Mr Kyle Gilmour	Tameside
Julie Dale	Pennine
Dr Richard Hale	Stockport
Karen Johnson	Christie
Dr Mike Smith	Christie
Julie Kiernan	South Manchester
Mr Richard Slade	Christie
Mr S Ali	Pennine
Mr Murray Luckas	Leighton
Amanda Lowe	Tameside
Mr Vincent Hall	Macclesfield
Mr Brett Winter-Roach	Christie
Mrs Sally Petith	Mid- Cheshire
Karen Blackwood	WWL
Ms Jo Dzyra	Stockport
Mr Rick Clayton	Central

### In attendance

Mr James Leighton      Manchester Cancer

Agenda Item	Action
<p>1. <u>Apologies</u> All apologies were noted</p>	
<p>2. <u>Minutes from the last meeting</u> These were confirmed as an accurate record of the previous meeting.</p>	
<p>3. <u>Matters arising not on the agenda</u></p>	
<p><b>4. Improving outcomes, with a focus on survival</b></p> <p>4.1 <u>Guideline review</u></p> <p>Dr Clamp (AC) presented the medical oncology amendments to the board and following discussion these were accepted by the board.</p> <p>The board asked that the guideline document is updated to include all of the agreed amendments made so far.</p> <p>4.2 <u>Outcome data from the Gynae MDT pilot</u></p> <p>Dr Barraclough (LB) talked to a presentation published by Dr Livesey on the outcomes derived from the Christie Gynaecology MDT. She explained that this is an example of the data that can be extracted from the Christie web portal system (CWP).</p> <p>The board then had a wide ranging discussion on their experiences of using the system and the merits of using it.</p> <p>Dr Davidson asked about using the CWP as a means of making referrals. LB confirmed that this remains an aspiration for the CWP team at the Christie however work is required to agree the content of each letter and achieving a clinical consensus on this.</p> <p>Miss Holland (CH) asked what impact further roll out of the CWP would have on existing processes and systems. JL confirmed that a programme board was to be established and that an option appraisal between existing systems and the CWP would be part of the work of the programme board.</p> <p> Gynae_pilot_data[1] .ppt</p> <p>4.3 <u>Ovarian cancer KIT report</u></p> <p>The report from the knowledge and information team on ovarian cancer was noted.</p> <p>4.4 <u>Primary/secondary prevention</u></p> <p>LB updated the board on the on-going work taking place with Public Health England and the SCN. She confirmed that a meeting with school nursing had been arranged for the 24<sup>th</sup> June.</p> <p>She also confirmed that she was working with some GPs on how to inform primary care about young patients with abnormal bleeding symptoms.</p>	<p><b>JL to revise the document and circulate to the board</b></p>

<p>She agreed to keep the board updated on both issues.</p>	
<p><b>5. Improving patient experience</b> This was deferred until the next meeting</p>	<p><b>JL to table on the next agenda</b></p>
<p><b>6. Increasing research and innovative practice</b></p> <p><u>Update on the research meeting</u> JL confirmed that the meeting was arranged for May 22<sup>nd</sup> and so far 15 people had registered. The board asked that the meeting title was changed to widen interest and re-circulate the flyer.</p> <p><u>Pelvic cancers meeting – LWBC innovation fund</u> In KJ's absence LB updated the board on the progress being made on this project. The bid to the Macmillan/Manchester Cancer Living With and Beyond Cancer Innovation Fund to run, develop &amp; evaluate education around long-term consequences pelvic cancer treatments was successful and £32,000 has been awarded to fund the 1 year project.</p> <p>The first part of this is the educational event on the 24<sup>th</sup> June that hopefully everyone has received the publicity for. Please can people help by forwarding it to colleagues and particularly any links with primary care.</p> <p>Most of the event will be video-streamed and so anyone who isn't able to come will be able to watch it this way and this will form the basis of an e-learning package which will be hosted on the Christie website but there will be a link from the MacMillan and Manchester Cancer sites.</p> <p>JL confirmed that it had also been circulated to the colo-rectal and urology boards. MR Abidogun reported that the registration link did not seem to be working. JL agreed to inform KJ of this.</p>	<p><b>JL to recirculate the meeting advertisement.</b></p> <p><b>JL to liaise with KJ</b></p>
<p><b>7. Delivering compliant and high quality services</b></p> <p><u>7.1 Update on single service project</u> LB and CH gave an update on progress on developing a single service. CH confirmed that a meeting had been provisionally arranged with the clinical body for May 6<sup>th</sup> but it was unclear at this stage if the meeting was still going ahead.</p> <p>CH confirmed that the deadline for completion of this work was for the end of June. She stressed that the priority of establishing a single service was uppermost and that maintaining the status quo was not acceptable for the patients of Manchester.</p> <p><u>7.2 Peer review 2015</u> LB outlined the annual reporting schedule and the template required to be completed by the board. She went onto to review the 2014 annual report and how this could inform the 2015 report.</p> <p>Following discussion the board agreed to support and contribute to this process.</p> <p>With regard to the annual peer review process the issue of attendance at the board</p>	

## Manchester Cancer

<p>meetings was discussed. The number of apologies sent by members over the course of the year was noted. LB agreed to send a letter to board members reminding them of their responsibility to represent their organisation at this meeting and how the board can help support their attendance.</p>	<p><b>LB to write to board members about attending the board.</b></p>
<p><b>8. Any other business</b> There was no other business</p>	
<p><b>9. Date and time of the next meeting</b>  <b>3<sup>rd</sup> July 2015 – 14.00 – 16.00hrs    Room 6 Trust Administration, The Christie</b>            9.1 <u>Future meetings</u>            4<sup>th</sup> September 14.00 CMFT            6<sup>th</sup> November 14.00 Christie</p>	