

GYNAECOLOGICAL PATHWAY BOARD MEETING

MINUTES

DATE: 12/09/2014

Member's attendance:

Dr Barraclough (Chair)	Christie	Mrs Sally Petith	Leighton
Mr K A Abidogun	Bolton	Julie Orford	UHSM
Mr S Burns	WWL	Mr Brett Winter-Roach	Christie
Dr Susan Davidson	Christie	Dr Amruta Talwalkar	WWL
Ann Lowry	Central	Dr Manisha Kumar	CM CCG
Dr Richard Hale	Stockport	Dr Suku George	Stockport
Karen Johnson	Christie	Ms Jo Dzyra	Stockport

In attendance

Caroline McCall Manchester cancer

Apologies

Mr Richard Slade	Christie	Mr S Ali	Pennine
Mr Murray Luckas	Leighton	Mr Rick Clayton	Central
Debbie Beadle	Tameside	Dr Mike Smith	Christie
Mr Vincent Hall	Macclesfield	Dr Ann Mills	Bolton
Miss Catherine Holland	Central	Karen Blackwood	WWL
Mr Kyle Gilmour	Tameside	Dr Andrew Clamp	Christie
Julie Dale	Pennine	Mrs Vanessa Hilton-Watts	Macclesfield

- **Introductions and apologies**

Dr Barraclough (LB) welcomed all to the meeting and noted the apologies received.

- **Minutes of the last meeting and matters arising**

These were accepted as an accurate record of the meeting.

- **Clinical outcome data system**

LB provided a verbal report and demonstration on the use of the clinical web portal to improve the collection of clinical outcomes. She confirmed that a pilot was planned in the Gynae MDT at the Christie, beginning in November 2014.

A wide ranging discussion then followed on the use of the system, including how patients would be tracked, who would make the referrals and the consequences for the use of the Somerset cancer registry system. The board asked if patients were to be retrospectively added to the database, and LB confirmed that there were no plans for this.

- **Annual report**

LB outlined the annual report that was submitted for 2014 and the plans for developing the annual plan for next year.

- **Primary and secondary prevention**

LB confirmed that the rates of HOV vaccination had dipped in recent times. She then updated the board on a recent meeting with Public Health England on HPV vaccination and cervical screening and how Manchester cancer can support these initiatives to improve uptake rates.

The board continued with a wide ranging discussion on preventative measures and the work of the early diagnosis and prevention pathway board.

- **MDT measures**

LB explained that as there were now two MDTs it was important to set standards for the meetings to ensure a standardised approach. The board agreed to set up a small working party to develop these measures.

Action: JL to co-ordinate the working party agenda and meeting

- **Follow-up survey**

LB confirmed that the survey has now been sent out and that James Leighton will collate the output and report back the next board in November.

- **Endometrial cancer awareness week**

The board noted that the awareness week was happening the following week; there was then a discussion on how Manchester cancer can supplement and support the work being provided locally.

- **Pennine carer and patient event**

Julie Dale (JD) gave a report on the recent patient engagement event held at Fairfield hospital. The event was organised to ask the patients on how they see the service and what changes they would like to make. It was attended by a range of clinical staff and 23 patients.

JD then shared with the board the feedback from the meeting in the form of a word cloud. As a consequence a project team had been put together to put in place the actions from this meeting.

JD also outlined the work being done on the 62 day pathway with particular emphasis on the first 48 days. The board then had a discussion on this and shared their experiences and successes. There then followed a discussion on standardising patient experience survey across Greater Manchester.

Action – LB asked that the CNS' forward current local survey questions to her for collation and review by the board

- **Guideline and pathway reviews**

The board agreed to review all guidelines and pathways at the next board meeting.

Action – JL to resend the existing GMCCN guidelines and pathways

- **Service reconfiguration update**

LB and Mr Smith provided an update on their understanding of the current status of the reconfiguration. There was then a wide ranging discussion on the implications and possible actions to achieve the commissioner's timescale.

- **Any other business**

There was no other business discussed

- **Date & Venues for next meeting**

- 7th November 2013, 13.30hrs, Trust admin Room 6, The Christie