

Manchester Cancer

Gynaecology pathway board minutes

Date of Meeting 9th September 2016

Time of meeting 14.00hrs – 16.00hrs

Venue Room 6, Trust administration, The Christie NHS Foundation Trust

Attendance	Representation
Dr Barraclough (Chair)	Christie
Ann Lowry	Central
Dr Carolyn Walker	GP representative - HMR CCG
Julie Dale	Pennine
Dr Andrew Clamp	Christie
Mr K A Abidogun	Bolton
Mr S Burns	UHSM
Mr Suku George	Stockport
Mr Rick Clayton	Central
Ms Birgit Schaefer	Pennine
Robina Malik	Patient representative
Karen Johnson	Christie
Julie Holland	Patient representative
Miss Eva Myriokefalitaki	Christie
Dr Richard Hale	Stockport
Dr Mike Smith	Christie
Dr Ann Mills	Bolton
Mr Raha Latheef	WWL
Mr Vincent Hall	Macclesfield
Apologies	
Venessa Hilton-Watts	East Cheshire
Miss Catherine Holland	Central Manchester
Sabina Fornacon-Wood	South Manchester
Mr Jim Wolfe	SRFT
Mr Brett Winter-Roach	Christie
Mr Kyle Gilmour	Tameside
Mr S Ali	Pennine
Mr Richard Slade	Christie
Julie Kiernan	South Manchester
Dr Susan Davidson	Christie
Ms Jo Dzyra	Stockport
Karen Blackwood	WWL
Mrs Sally Petith	Mid- Cheshire
In attendance	
Michelle Leach	Macmillan user involvement manager
James Leighton	Manchester Cancer

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Welcome, introductions and apologies

1. Minutes of last meeting

The minutes of the last meeting were reviewed and approved and there were no matters arising not already on the agenda.


2. Objective no 1 – Improving survival rates

a. Surgical patient management guidelines

Discussion summary	The board reviewed the current guidelines for content and accuracy.
Conclusion	Following a lengthy discussion the board agreed a number of amendments and actions. The record of the discussion is contained in the embedded document below.
Actions and responsibility	The actions and responsibilities are contained in this embedded document.  Microsoft Word 97 - 2003 Document

3. Objective no 2 – Improving the patient experience

a. National patient experience survey report

Discussion summary	The board reviewed the national patient experience survey report on gynaecology care in GM, as reported by MC.  Microsoft Excel 97-2003 Worksheet
Conclusion	The Board noted the contents of the report.
Actions and responsibility	There were no actions from this review and discussion.

b. User involvement update

Discussion summary	ML provided the board with an update on the work of the Macmillan user involvement team.
Conclusion	She confirmed that the team was now fully recruited with dedicated supported to the Vanguard. She also outlined the output of a survey of the board members.
Actions and responsibility	RM & JH to maintain a log of actions provided with or to the board and develop a case study on their work.

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4. Objective no 3 – Research and innovation

Discussion summary	JL informed the board of recent discussions with the NIHR on improving recruitment to clinical trials in GM. He confirmed that as part of this each board would have a research nurse associated with it, to help inform discussions.
Conclusion	The Board noted the contents of the report.
Actions and responsibility	There were no actions from this report.

5. Objective no 4 – Improving service delivery

a. Update on service transformation

Discussion summary	LB updated the board on an invitation she had received from the Health transformation team in GM. She asked the board if they wished to include anything in this meeting.
Conclusion	The board noted the report and asked LB to proceed with the dialogue on behalf of the board.
Actions and responsibility	There were no actions from this report.

b. Annual report and work plan for 2016/17

- i. Follow-up policy
- ii. Service standards
- iii. Engagement with primary care on early detection & prevention
- iv. HPV vaccination
- v. SMDT re-structure and standardisation

Discussion summary	The board reviewed the work plan for 2016/17.
Conclusion	<p>LB outlined the work that would start shortly on Follow-up review in collaboration with CW.</p> <p>LB suggested that the service standards and SMDT reconfiguration would be delayed until completion of the service transformation process</p> <p>LB confirmed that she has had early discussions with CW on engagement on early detection and prevention. They were exploring the possibility of developing marketplaces in each sector for GPs to attend and discuss this. The board suggested that doing a similar exercise by video should also be considered.</p>
Actions and responsibility	There were no actions from this report.

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6. Any other business

AC-

Date and time of next meeting

Friday 4th November Seminar room C&D, Central Manchester FT