

Greater Manchester **Cancer**
Acute Oncology Pathway Board

Pathway Board Meeting

Minutes

Meeting time and date: Friday 27th April 2018

Venue: The Christie - THQ – MR6

Chair: Claire Mitchell

In attendance	Initial
Claire Mitchell	CM
James Leighton	JL
Emily Unwin	EU
Sarah Latham	SL
Vikki Percival	VP
Anne Allen	AA
Claire Langton	CL
Susan Sykes	CdMM
Liz Eccleston	LE
Elaine Takenuchi	ET
Laura Fitzpatrick	LF
Claire Shanahan	CS
Catherine Coyle	CC
Natasha Smith	NS
Mary-Ann O'Mara	MAOM
Carol Diver	CD
Vicki O'Donoghue	VoD
Carmel Anandadas	CA
Natalie Baker	NB
Apologies	
Mike Molette	MM
Paula Hall	PH
Sue Jones	SJ
Anne-Marie Raftery	AMR
Jeena Mathew	JM
Anne Allen	AA
Keven White	KW
Laura Cove Smith	LCS

Item

2 Minutes of the last meeting

CM welcomed all to the meeting and noted the apologies received. The minutes of the last meeting were accepted as correct.

3 Local AO teams – audit presentations

CM invited all local teams to present the data from their local audits.

	MFT- C	WWL	PAT	EC	SRFT	MFT - s	MCT	SHH	Bolton	Tameside
NS Pts (suspected)	130	267	244	51	84	18	222			82
D2N	49%	72%	59%	31%	66%	27%	45%		53%	39%
MSCC (suspected)	47	70	90	28	50	52	71		64	54
Imaging 24hrs	89%	91%	90%	86%	92%	94%			86%	68%
Confirmed	11		33	16		26	39		30	18
RXT	8			14			25			14
Surgery	1			2			6			1
BSC	2									3
MUO	176	70	166	24	71	29	32			36
MUO	25				33					
CUP	5	7		2	4	9				3
MDT discussion	17				15	29	25			8

CM thanked all for their input and explained that the data showed the level of variation across the city. She suggested that this variation could be discussed at the nurse's forum.

CD apologised that she did not have the data with her but agreed to circulate to members outside of the meeting.

4 Network Data

CM noted the tabled paper about the baseline review for the service specification. Again she noticed the variation in service provision visible in this report.

5 AO service specification update

SS gave feedback to the group on developments of the AO service specification and informed the board of the progress made in the task and finish group. She confirmed that the specification is now in its final draft. But she confirmed that it now needs to be costed and an option appraisal attached.

SS explained that the next stage of the process is for the service specification and supporting documentation is to be circulated through the governance structure and the service model now needs to be developed. This tabled paper will be presented to the Cancer Board on 4th May. SS will feedback to the board with the outcome of this process.

In discussion, the Board made one amendment with regard to offering MUO patients to specialist palliative care. SS agreed to make this amendment and otherwise the Board noted the paper and accepted the recommendations.

6 Acute Oncology – Trust divisional organisation

CM led a discussion on how AO services sit within organisational structures and how the service is governed and supported. Each organisation reported on the local divisional structure.

5 Patient Experience Project

CM confirmed that NS had made the individual Trust reports available and CM agreed to

circulate this after the meeting. CM thanked NS for undertaking this task on behalf of the Board.

6 AO / CUP research meeting

CM updated the Board on a recent meeting on research in CUP. She confirmed that this was a follow-up meeting from a national meeting held in March.

It was felt that GM required a local strategy and the meeting reviewed the existing CUP research being undertaken. She explained that the meeting wanted to undertake more AO and CUP research. She went on to say that the database was felt to be a significant resource and funding was being sought to explore how best to use this data.

However as the current database did not contain patient identifiable data she asked the Board how they felt about including this level of detail in future.

The meeting felt that this inclusion needed to be checked in terms of ethics and information governance processes. CM agreed that this is a legitimate concern and agreed to check the relevance of the governance of data for this purpose.

Action – CM to establish the information governance of including NHS number on the report

7 Subgroup Updates:

- MSCC Update – CS introduced herself to the meeting and explained her role. She spoke to a report that confirmed the activity within the MSCC service. The Board then had a wide ranging discussion on how the MSCC service works with local services.
- Education update – CM updated the meeting on the MSCC module which will restart in September with support from the Christie and the AO module will run again from December. She confirmed that an AO segment for Gateway C was now complete.

Lastly she brought as toxicity conference to the attention of the Board, which is to be held by the School of Oncology.

- CUP update – CM confirmed that the guidelines were now distributed and is ready for final sign off. She asked if there were any further comments and if there are any could they be forward to her by May 4th.
 - Nurses Forum – XX updated the Board on the recent meeting of the AO nurses forum. She explained that another meeting was proposed for July or August.
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10 AOB

1. EU raised a query with regard to the guidelines for chemotherapy and immunotherapy and CM confirmed that GM Cancer is intending to use the UKONS guidelines.
 2. There was another query about the use of the patient chemotherapy alert card in A&E departments. CM agreed to bring this up with Jackie Wrench to improve their use.
Action – CM to discuss use of alert card with Jackie Wrench and Hotline
 3. EU asked for clarity on the core hours worked within the service and how this would be managed with a 7 day service. CM felt this was to be a local Trust decision.
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11 2018 meeting schedule

15th June 2018 – 12- 2pm - deferred

14th September 2018 – 12-2pm

9th November 2018 – 12-2pm
