

Greater Manchester **Cancer**
TYA Pathway Board

Pathway Board Meeting

Minutes

Meeting time and date: 28th November 2017 – 10:00-12:00hrs

Venue: The Christie Palliative treatment centre – (Dept 30) 2nd Floor Seminar room.

Chair: David Wright

#	Item																																																		
0	<p>Summary of actions to be completed:</p> <ul style="list-style-type: none"> - DW and RP to commence work on creating a new draft of the TOR documents - document to be reviewed at January meeting 																																																		
1	<p>Welcome and apologies</p> <table border="1"> <thead> <tr> <th>In attendance</th> <th>Initial</th> </tr> </thead> <tbody> <tr><td>Rebecca Price</td><td>RP</td></tr> <tr><td>David Wright</td><td>DW</td></tr> <tr><td>Amanda Lane</td><td>AL</td></tr> <tr><td>Mel Atack</td><td>MA</td></tr> <tr><td>Lorraine Wright</td><td>LW</td></tr> <tr><td>Jackie Brunton</td><td>JB</td></tr> <tr><td>Satarupa Choudhuri</td><td>SC</td></tr> <tr><td>Leila Hamrang</td><td>LH</td></tr> <tr><td>Cath Fitzsimons</td><td>CF</td></tr> <tr><td>Beverley Meenan</td><td>BM</td></tr> <tr><td>Deborah Sullivan</td><td>DS</td></tr> <tr><td>Anna Mackland</td><td>AM</td></tr> <tr><td>Charlene Jones</td><td>CJ</td></tr> <tr><td>Tracy Kelly</td><td>TK</td></tr> <tr><td>Anna Castleton</td><td>AC</td></tr> <tr><td>Kerrie Waterhouse</td><td>KW</td></tr> <tr> <th>Apologies</th> <th></th> </tr> <tr><td>Mike Leahy</td><td>ML</td></tr> <tr><td>Lisa Stone</td><td>LS</td></tr> <tr><td>Kirsten Oakes</td><td>KO</td></tr> <tr><td>Gill Barnard</td><td>GB</td></tr> <tr><td>Anne Tomlinson</td><td>AT</td></tr> <tr><td>Cath Fitzsimmons</td><td>CF</td></tr> <tr><td>Martin McCabe</td><td>MMc</td></tr> </tbody> </table>	In attendance	Initial	Rebecca Price	RP	David Wright	DW	Amanda Lane	AL	Mel Atack	MA	Lorraine Wright	LW	Jackie Brunton	JB	Satarupa Choudhuri	SC	Leila Hamrang	LH	Cath Fitzsimons	CF	Beverley Meenan	BM	Deborah Sullivan	DS	Anna Mackland	AM	Charlene Jones	CJ	Tracy Kelly	TK	Anna Castleton	AC	Kerrie Waterhouse	KW	Apologies		Mike Leahy	ML	Lisa Stone	LS	Kirsten Oakes	KO	Gill Barnard	GB	Anne Tomlinson	AT	Cath Fitzsimmons	CF	Martin McCabe	MMc
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2	<p><u>Pathway Board director introduction / Minutes of the previous meeting</u></p> <p>The board accepted the minutes of the 26th September 2017 as correct.</p>
3	<p><u>Pathway Board member responsibilities / ToR (for note)</u></p> <p>DW and RP have agreed to work on updating this document in line with GB comments and will circulate the completed document to the board for comments in the upcoming months.</p>
4	<p><u>TYA 2017-18 Work plan</u></p> <p>The board talked through each section of the work plan in detail and provided progress updates in all areas.</p> <p><u>62 day performance</u> – The board previously agreed to conduct an audit of all patients referred into the TYA service on a 2ww pathway (62 day), between 1st April 2016 – 31st March 2017, taking note of the how these patients were referred in and the date in which they received treatment. Reports still required from, Morecombe bay, Central Lancs and Blackpool at the time of this meeting. From the data received, there looked to be no pattern in the way breaches occurred and the numbers of which were small. The board felt there were no actions to be taken following this audit.</p> <p><u>Strengthening links with Children’s board / Ambulatory Chemotherapy Project-</u></p> <p>The board discussed the idea of developing a Ambulatory Chemotherapy service in conjunction with the children’s pathway board. It was felt that trying to find a one size fits all model for both groups of patients would not be beneficial for TYA patients and that the needs of those patients may not be met. Therefore this project will not be moving forward any further with the children’s board. To ensure that links are maintained with the children’s board going forward, KL and GB have agreed to attend the Children’s pathway board meetings on behalf of the TYA board and feed back to the board with any relevant information.</p> <p><u>GATEWAY-C –</u></p> <p>DW has now met with Sarah Taylor (the GP lead for GM Cancer) and filmed a segment for the lymphoma module of the Gateway C project. This is yet to be uploaded on the gateway C website at the time of this pathway board meeting. The board discussed and agreed that there was no need for a dedicated TYA Module, given that Teenage cancer trust already has a similar resource available. DW hopes to be a part of other modules representing the TYA service.</p> <p><u>Educational programme for TYA units-</u></p> <p>Teenage Cancer Trust and Coventry University have combined to produce a TYA study day that is generic and can be facilitated across the country. The day has several set presentations such as normal teenage development, professional boundaries etc but can also be regionalised to reflect the region in which it is being delivered. The days are facilitated for free and are free to attend. DW has requested one of these days for the Autumn of 2018 and proposes that this is seen as the education event for the Board. This was supported by the Board. The event would not preclude any other events if someone feels strongly about delivering another education event.</p> <p><u>TYA cancer guidelines-</u></p> <p>Review of the TYA guidelines published on the GMCancer website is to be undertaken. The board have agreed to look at disease specific guidelines that detail guidance relating to the TYA patients and ratify that this information is correct. Following the initial review of this information, A separate document is to be considered that amalgamates this information. DW has volunteered to contact his pathway director peers to review each board’s guidance in relation to TYA.</p> <p><u>Research trials-</u></p> <p>DW fed back to the board that he had been in discussions with NHIR supply Trials data on what spectrum of trials are open to TYA patients for teams to look at this information. Having reviewed this report it</p>

became apparent that this portfolio would be much too large to routinely send this information out to teams. Further discussions are to be had around the possibility of recruiting a research nurse to look in to the eligibility criteria for trials that could be available for TYA patients. DW is to speak to Teenage Cancer trust to explore these discussions further.

Clinical standards- Currently there is national work being undertaken by TYA Clinical Reference Group looking at producing a TYA Service Specification. Hopefully there are going to be draft versions of this either towards the end of the year or early 2018. It would be prudent of the board to await the publication of the service specification before defining standards for TYA services across Greater Manchester, Cheshire Lancashire and South Cumbria

Recovery package- The board have agreed to work with their trusts to support the delivery of all aspects of the recovery package by the deadlines set in the GM Cancer Plan. MA, KO and LH have agreed to work with teams to develop the health and wellbeing residential events adding input from a patient's perspective. HNA's are to continue to be completed as standard. Time points for giving the patients End of treatment summaries are to be agreed for each cancer type / treatment episode to ensure TYA patient are being given this information at the most useful points in their treatment journeys.

5 Palliative care / End of life care for TYA's

Not discussed due to KL being unable to attend the meeting. Item to be added to next meeting's agenda.

6 User representative update

DW circulated a historic email sent by the User representatives highlighting previous concerns they had with the TYA work programme for the board to discuss and work through.

The email listed, Delays in diagnosis, Effective TYA patient engagement and lacking support after treatment/survivorship issues/ as issues commonly being faced in the TYA patient community.

LW informed the board of a project that was currently active whereby members of the TYA volunteer team have set up an online drop in support session whereby each month a new topic is discussed and patients are encouraged to go along and speak to other young people about these issues.

The sessions are run by young people for young people which will hopefully encourage others to attend to benefit from talking to peers about these issues.

7 AOB

None noted.

8 Dates for future meetings

- 30th January 2017 – 10:00-12:00hrs – Preston Business Centre- Meeting Room 2 on the first floor.
- 17th April 2018 - 10:00-12:00hrs – Salford Royal Hospital - Mayo Building (TBC)
- 17th July 2018 - Room 231 (2nd Floor) at Preston Business Centre.
- 16th October 2018 – Christie THQ meeting room 6
- 15th January 2019- Room 231 (2nd Floor) at Preston Business Centre.

(WEBex available, please contact Rebecca Price/David Wright if you require this)