

Greater Manchester **Cancer**

Gynaecology Pathway Board

**Minutes of the Pathway board meeting held on  
Friday 4<sup>th</sup> May 2018 - 14.00-16.00hrs,  
Meeting Room 6, Trust Admin, The Christie.**

<b>Attendance</b>	<b>Representation</b>
Dr Lisa Barraclough (Chair)	Christie
Anne Lowry	Central
Coral Higgins	Greater Manchester Cancer - Commissioning
Lenny St Jean	Tameside & Glossop ICT
Dr Andrew Clamp	Christie
Ms Rebecca Thompson	Mid-Cheshire
Mr Kyle Gilmour	Tameside
Sabine Fornacon-Wood	South Manchester
Mr Jim Wolfe	SRFT
Dr Ann Mills	Bolton
Karen Johnson	Christie
Mr Raha Latheef	WWL
Mr Vincent Hall	Macclesfield
Noreen Bailey	Service User Representative
Amanda Jackson	Service User Representative
Mr Suku George	Stockport
Mr Rick Clayton	MFT (Central)
Ms Nadia Ali-Ross	Bolton
Julie Dale	Pennine
Marie Hosey (deputy for Karen Blackburn)	Ass COO, The Christie
<b>Apologies</b>	
Dr Carolyn Walker	GP representative - HMR CCG
Miss Catherine Holland	Central Manchester
Miss Eva Myriokefalitaki	Christie
Laura Bradley	The Christie
Ms Jo Dzyra	Stockport
Mr Sean Burns	UHSM
Dr Richard Hale	Consultant Pathologist
Julie Kiernan	South Manchester
Karen Blackwood	WWL
Mr Mike Smith	Christie
Mr Brett Winter-Roach	Christie
Mr Richard Slade	Christie
Mrs Sally Petith	Mid- Cheshire
Ms Birgit Schaefer	Pennine
Murray Luckas	Mid-Cheshire
Vanessa Hilton-Watts	East Cheshire NHS Trust

In attendance	
Michelle Leach	Greater Manchester Cancer
Mel Atack	User Involvement Team GM Cancer
Sarah Maynard-Walker	Programme Director, Transformation Team

**1. Welcome and introductions**

LB welcomed all to the meeting and noted the apologies received. Lenny St Jean the Macmillan Transformation Group Representative and the 2 new Service User Reps Noreen Bailey & Amanda Jackson were welcomed . LB reminded all that they need to attend 4 meetings out of 6 per annum to comply with the attendance criteria for the board.

**2. Minutes of last meeting**

The minutes of the last meeting were recorded as being accurate

Matters arising

- (i) None raised

**3. Delivering the Recovery Package**

Discussion summary	<p><u>Standardised approach to delivering the recovery package</u> Treatment Summaries and follow up were to be concentrated on at this meeting. See summaries below.</p> <p><u>Treatment summaries Oct 2017</u> The Feedback document from UI reps was discussed. It was agreed that the recurrence risk part of the treatment summary be completely removed following this feedback. The other thing fed back was the prognosis section, general consensus was that prognosis did not need to be included and it would be more useful to highlight the signs of recurrence. The comments from JH were discussed and NAR agreed to make the changes.</p> <p>RC has been working with AL on surgical letters they are planning to use standard letters on Somerset with option to individualise for each patient. Options were discussed around how the letters will be sent out. ML agreed to distribute supporting documents.</p> <p><u>Stratified Follow Up</u> The sub group is still meeting and EM and CH are working toward this but it is a huge piece of work AL said that they are looking at early endometrial cancer at the moment. The group discussed having an away day to sort this out and it was agreed this should be planned for July</p> <p><u>Audit of endometrial cancer stage 1-3 to look for mode of detection of recurrence (retrospective 3 years)</u> LB reminded all of their commitment to carry out this audit</p> <p><u>Health &amp; wellbeing events for new patients March 2018</u> Not discussed at this meeting</p>
Conclusion	The board noted the discussions and will proceed to the agreed actions.
Actions & responsibility	<b>Treatment Summaries:</b> <b>ML</b> to send round the document from Wendy Makin to all Pathway Directors and

	also the Pennine Treatment Summaries discussed <b>Stratified Follow Up</b> - ML to arrange an away day in July.
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**4. The GM Cancer Plan**

Discussion summary	<p><u>62 Day Performance Data</u> The data was discussed as sent out by KB, Marie Hosey (MH) was deputising and explained that the breaches seem to be the same for the main tumour groups. MH explained that the cancer managers are doing a piece of work to improve the breach rate. She also explained that Greater Manchester are trying to reduce first OPA to 7 days to give more time at the end of the pathway for treatment. From 1<sup>st</sup> of April the find out faster target will be brought into place with a definitive diagnosis by day 28.</p> <p><u>Educational</u> LB reminded all about the joint Education Event on the 12<sup>th</sup> of June which ML had already sent a save the date for. ML will send out an agenda and registration details no later than 21<sup>st</sup> May.</p>
Conclusion	The board noted the reports and discussion.
Actions & responsibility	<b>ML</b> to distribute agenda for 62 day target and nurses event with registration details

**5. Service transformation update**

Discussion summary	LB updated the group on SB's work on the 1 stop clinic for unusual vaginal bleeding. Sarah Maynard Walker from The Transformation Unit spoke to the tabled papers and explained that currently it is about understanding the gaps and working towards a gold standard. Discussion ensued about the comments that had been previously circulated to the group around the standards SB had specified. Some of the units felt it could work as they wouldn't have capacity and skill set especially under the 7day OPA target. LB stated that this is a great opportunity to state what we would like to see in Greater Manchester and understand how we can work towards this. Sarah asked the group to think about how we can construct this gap analysis to achieve an outcome that helps us reach the stated standards. The group agreed that initially education needs to be the first port of call. Sarah said she will send the original survey around with a free text box added, the group were asked to ensure that their Trust input into this.
Conclusion	The board noted the report and update.
Actions & responsibility	<b>LB</b> to continue to update the group. <b>Sarah Maynard Walker</b> to send Survey to <b>ML</b> for distribution. <b>ALL to ensure completed and returned to Sarah</b>

**6. Service User Representative Update**

Discussion summary	<p><u>Patient impact statement complex MDT</u> LB updated that this will be trialled at MDT but there has been issue with the IT side of this, this will come back on the agenda for the next board.</p>
Conclusion	The board noted the report and update.
Actions &	<b>LB</b> to keep the board updated with the progress.

responsibility	
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**7. Trials Report**

Discussion summary	100K Genomes – no update at this meeting NIHR recruitment to Trials are very good but LB encouraged the group to continue to recruit to trial
Conclusion	The board noted the discussion
Actions & responsibility	<b>NA</b>

**8. Any other business**

Discussion summary	<u>Gateway C – Sarah Taylor</u> Sarah Taylor explained that Gateway C is an online educational tool going through patient scenarios for prospective cancer patients which was initially fund by the Cancer Vanguard. They have now had funding from the Education Department of NHS England to do further modules. Her ask of the board was input into the development of 2 new gynaecological modules to upskill GP's on Ovarian Cancer and abnormal bleeding and how to correctly refer. MA stated there has already been help from UI in the past to develop and they would like to continue this input. Sarah Taylor would also like help with the expert interview part of the modules from the clinicians.
Conclusion	The board noted the discussion
Actions & responsibility	<b>ML</b> to send out a request to all who would to like to be involved and collate and send to Sarah Taylor. <b>MA</b> will pass the request back to NS to take forward with service user input.

**Date and time of next meeting :**

6<sup>th</sup> July, Seminar Room A/B, 5<sup>th</sup> Floor, St Marys, MFT

**Future meeting dates 2017/18, All Friday 2-4pm:**

7<sup>th</sup> September, Meeting Room 6, Trust Admin, 3<sup>rd</sup> Floor, Christie

2<sup>nd</sup> November, Seminar Room A/B, 5<sup>th</sup> Floor, St Marys, MFT