

Greater Manchester **Cancer**

Gynaecology Pathway Board

**Minutes of the Pathway board meeting held on
Friday 7th September 2018 - 14.00-16.00hrs,
Trust Meeting Room 6, 3rd Floor Trust Admin, The Christie**

Attendance	Representation
Dr Lisa Barraclough (Chair)	Christie
Anne Lowry	Central
Coral Higgins	Greater Manchester Cancer - Commissioning
Claire Goldrick deputy for Lenny St Jean	Transformation Mangers Group
Sabine Fornacon-Wood	South Manchester
Mr Kyle Gilmour	Tameside
Mr Raha Latheef	WWL
Noreen Bailey	Service User Representative
Amanda Jackson	Service User Representative
Dr Ann Mills	Bolton
Karen Johnson	Christie
Mr Mike Smith	Christie
Vanessa Hilton-Watts	East Cheshire NHS Trust
Hisham Abouzeid	Consultant Gynaecologist, Pennine
Mr Jim Wolfe	SRFT
Apologies	
Dr Carolyn Walker	GP representative - HMR CCG
Miss Catherine Holland	Central Manchester
Miss Eva Myriokefalitaki	Christie
Dr Richard Hale	Consultant Pathologist
Karen Blackburn	Lead Manager, Cancer Services, MFT (Wythenshawe)
Ms Rebecca Thompson	Mid-Cheshire
Mr Vincent Hall	Macclesfield
Mr Suku George	Stockport
Mr Rick Clayton	MFT (Central)
Ms Nadia Ali-Ross	Bolton
Julie Dale	Pennine
Laura Bradley	The Christie
Dr Andrew Clamp	Christie
Ms Jo Dzyra	Stockport
Mr Sean Burns	UHSM
Julie Kiernan	South Manchester
Karen Blackwood	WWL
Mr Brett Winter-Roach	Christie
Mr Richard Slade	Christie
Mrs Sally Petith	Mid- Cheshire
Ms Birgit Schaefer	Pennine

Murray Luckas	Mid-Cheshire
In attendance	
Michelle Leach	Greater Manchester Cancer
Sarah Howarth	Programme Manager - User Involvement GM Cancer

1. Welcome and introductions

LB welcomed all to the meeting and noted the apologies received.

2. Minutes of last meeting

The minutes of the last meeting were recorded as being accurate

Matters arising

- (i) None raised

3. Delivering the Recovery Package

Discussion summary	<p><u>Treatment summaries</u></p> <p>Treatment Summaries from the units nearly completed awaiting changes from NAR who couldn't attend this meeting, ML will follow this up with her. Clinical Oncology – Need sending to Patients for ratification St Mary's Surgical –AL said they are basically using a copy of the Christie one but will forward a copy to LB for her records. Christie's Surgical – Completed and MS will share with LB LB asked all to continue to use the treatment summaries and report any issues back to the board.</p> <p><u>Recovery Package Mapping Exercise from Lindsey Wilby</u></p> <p>LB explained the background of the paper and discussion ensued about who are doing HNA's and the timescale. The board were happy that the paper was an accurate record of the elements of the recovery package and the paper was signed off by the board.</p> <p><u>Stratified Follow Up</u></p> <p>LB feedback on the away day in July. She explained that overall it was a very positive full day session with approximately 20 people and was very representative of most specialists. The general consensus was that there is an appetite for change using a similar model to the Leicester one which EM presented. LB felt that the phone follow up clinic seemed similar to the HNA follow up clinic and asked KJ and AL to take this to the nurses group next week and get clarification to feedback at next board. LB stated if we can sort stratified follow up for low and intermediate risk endometrial cancer we can then potentially move forward to stratify follow up for other tumour groups. AL said that there was an issue at MFT of people being discharged from the system if they hadn't been seen in 6 months and they would then need referring back in by a GP. Claire Goldrick explained that work is being done to stop this happening and that the correct tariff is attached to patients who come back for a visit after more than 6 months. CH said that this is a Trust policy issue not a CCG one. SH asked if the new system of follow up would be for new patients or also for patients already in the system. LB explained that it will be for new patients moving forward. NB stated that in her support group it was discussed and felt that there was a fear of people not being able to phone up and having to be referred back through the GP. LB noted the concerns and said that this will be a</p>
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	<p>big piece of work but will be a major challenge for the board for the coming year.</p> <p><u>Feedback from audit at Macclesfield Hospital on quality of referrals</u></p> <p>VH was going to do an audit on the referral of patients on a suspected cancer pathway as opposed to those on a non-cancer pathway. This would then inform GP education. Unfortunately VH was not able to attend the meeting but ML will chase and he can hopefully present next time.</p>
Conclusion	The board noted the discussions and will proceed to the agreed actions.
Actions & responsibility	<p>Treatment Summaries:</p> <p>ML to chase NAR to see if the treatment summaries for units are complete MS to forward Christie surgical treatment summaries to LB AL to forward MRI surgical treatment summaries to LB</p> <p>Stratified Follow Up</p> <p>LB to continue to feedback on the work undertaken by the subgroup</p> <p>Feedback from audit at Macclesfield Hospital on quality of referrals</p> <p>ML to ask VH to present at the next meeting</p>

4. The GM Cancer Plan

Discussion summary	<p><u>62 Day Performance Data</u></p> <p>LB spoke to the tabled reports and there was a discussion around diagnostic delays these are sometimes due to manpower and sometimes to no physical room or a mixture of both. LB also spoke to the 7day targets which are being shadow monitored at the moment. The group felt that there was an issue with delayed pathology samples and felt that it would be helpful to have some guidelines to follow LB agreed to pursue this.</p> <p>ML explained that GM Cancer will be doing a big piece of work over the coming year led by Susi Penney the Ass Medical Director around improving the 62 day figures.</p>
Conclusion	The board noted the reports and discussion.
Actions & responsibility	LB will ask RH and the central team to create a policy/ guidelines for pathology samples

5. Service transformation update

Discussion summary	<p><u>Implementation Board</u></p> <p>LB spoke to the tabled report. There was general agreement that a single IT system needs to be agreed on and they are working towards this. With regards to the robot policy there were some issues to be rectified then the policy would then come back to the pathway board for ratification. A discussion ensued and it was agreed by the board that whatever was best for the patient based on evidence could be signed off rather than the policy going back and forth. LB will action this.</p> <p>Research – The group are working towards having a 1 Manchester approach rather</p>
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	than individual Trusts and they will continue to work on this with Manchester University.
Conclusion	The board noted the update.
Actions & responsibility	LB to continue to update the group.

6. Service User Representative Update

Discussion summary	<p>SH spoke to the group about the information in the circulated document and explained that Manchester was further forward regarding user involvement than any other alliance. One of the objectives is sustainability and as a result wanted to identify a mentor (not the Director) from the board for the service user reps. MS & AL agreed to be mentors moving forward and SH will pick this up with them. The UI team are also looking to do some awareness sessions for professionals which will be co-produced. The ask is that the board members take part in these sessions. MS suggested that a slot could be given on the 'Grand Round' and he would speak to SH outside of the meeting about this.</p> <p>Also to ensure the top 3 priorities identified by service users in the work plan are included in the board work of the board with involvement of the SuR. These are:</p> <ul style="list-style-type: none"> • Early Intervention and Prevention – SH explained she is working with PHE on this. LB will email Siobhan Farmer from PHE to ask how they can work more closely together. • Best timed pathways and cancer wait times – to ensure people affected by cancer are involved in all aspects • Psychological support - already identified via Recovery Package <p>SH explained that LB will be supporting Robina Malik and Julie Holland at the Cancer Conference in November in presenting the patient impact statement.</p>
Conclusion	The board noted the update.
Actions & responsibility	<p>NS/SH to contact MS & AL to discuss mentoring of SuR's. MS to send details of The Grand Round to SH ALL to take part in the awareness for professional sessions LB to contact PHE</p>

7. Trials Report

Discussion summary	LB spoke to the tabled report.
Conclusion	The board noted the report and discussion
Actions & responsibility	NA

8. Any other business

Discussion summary	<ul style="list-style-type: none"> • Pathway Director Review – The GM Cancer Senior Team complimented LB and the board on all the work they have carried out of the last 12 months. A report is pending on the outcomes and will be circulated for next board. • HPV –LB told the board that HPV jabs for boys has been passed by NHS
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	<p>England and will be rolled out in the future.</p> <ul style="list-style-type: none"> • Patient Impact Statement – LB explained that it has been introduced but uptake has been slow. LB encouraged the board members to influence uptake. SFW said it has been difficult to get the information but all agreed to continue to try. VHW said there are issues with know the right time to ask the questions on the statement and also that prior to MDT patients don't know what their treatment options are and the impact of these. It was proposed that for some patients the statement could be done at the HNA clinic before the treatment is delivered. LB suggested this could be done as a standalone web based form. SH said she will take this back to be reviewed again with Robina and Julie. LB said this could be changed to 1 question with some scenarios, LB will speak to IT to see if this can be done
Conclusion	The discussions were noted by the board
Actions & responsibility	<p>SH to speak to Robin and Julie about the above discussion on the patient impact statement and feedback to LB</p> <p>LB to speak to IT re a web based form</p>

Future meeting dates 2017/18, All Friday 2-4pm:

2nd November, Seminar Room A/B, 5th Floor, St Marys, MFT