

**Greater Manchester Cancer Board  
Supportive Care Management Group (SCMG)  
Minutes – 3<sup>rd</sup> Meeting**

**Meeting:** 3<sup>rd</sup> July 2018 @ 09:30-11:00

**Venue:** The Christie NHS Foundation Trust, THQ, Meeting Room 4/5.

**Chair:** Anne-Marie Raftery

#	Item	Type	To	Lead	Time
12/18	Welcome and apologies	Verbal	-	Anne-Marie Raftery	5'

		03 Jul 18	30 Apr 18		
Anne-Marie Raftery -	GMC Pathway Director- Palliative Care (Chair)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		
Alice Davies - AD	Palliative Care, @ Pennine		-		
Claire Mitchell - CM	Acute oncology				
Claire O'Rourke - COR	GMC Pathway Manager	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		
Dave Waterman - DW	GM & EC SCN Clinical Lead for Palliative and EOL Care	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		
Fran Mellor - FM	Macmillan Representative	<input checked="" type="checkbox"/>	-		
Hannah Reid - HR	Palliative Care, @ Wigan	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		
Hanna Simpson - HS	TYA, Clinical Liaison Nurse Specialist, The Christie	<input checked="" type="checkbox"/>	-		
Helen Morgan - HM	Macmillan Consultant in Palliative Care, The Christie		<input checked="" type="checkbox"/>		
Jenny Wiseman - JW	Palliative Care, @ WWL		<input checked="" type="checkbox"/>		
Jill Youd - JY	Palliative Care, The Christie @ Salford (Sasha)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		
Julia Owen - JO	Education Representative @ Christie (Friday Knight)	<input checked="" type="checkbox"/>	-		
Kath Fisher - KF	Palliative Care, @ Tameside		<input checked="" type="checkbox"/>		
Louise Lawrence - LL	7 day SPC Programme Manager (Secretary)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		
Dr Pádraig McDonnell -	Consultant Clinical Psychologist	-	-		
Mel Atack - MA	Macmillan Service User Support	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		
Richard Berman - RB	Consultant in Palliative Medicine, The Christie, ESC Clinical Lead	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		
Shireen Naqui - SN	Deputy Service Manager @ Christie		<input checked="" type="checkbox"/>		
Rebecca Singh Curry	Palliative Care Consultant, Oldham (Does not work Mondays)				
Wendy Allen - WA	Service User	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		
Lindsay Wilby	Recovery Package Project Lead	<input checked="" type="checkbox"/>	-		
<b>In attendance:</b>					
<b>SP</b>	Susannah Penney, Manchester University NHS FT		-		
<b>JB</b>	John Barnes, Clinical Director Acute & Critical Care, Consultant Anaesthetist		<input checked="" type="checkbox"/>		
<b>JY</b>	Janelle Yorke, Research Manchester University	<input checked="" type="checkbox"/>			

<b>13/18</b>	<b>Minutes of the last meeting</b>	<b>Paper 1</b>	<b>Approve</b>	<b>Anne-Marie Raftery</b>	<b>15'</b>
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<b>Rolling Actions</b>		
LL to send infographic structure		Complete
AMR to approach Cathy Heaven who sits on GM Education re SCMG Education		Complete

representation	
SN / RB to approach Mel Atack regarding PABC representation.	In action RB
Catherine O'Hara Cancer Intelligence to present A&E Review data at next meeting	Postponed (Item 29/18)
COR/LL to forward details of training events	Complete

LL to amend minutes to reflect the correct spelling of WA's name, otherwise minutes accepted as accurate.

<b>14/18</b>	<b>Matters arising</b>	<b>Verbal</b>	<b>Note</b>	<b>Anne-Marie Raftery</b>	<b>5'</b>
Potential engagement through Liam Hosie GP GM Lead through 7 day SPC - Macmillan Specialist Palliative Care Services pilot (#MSPCS) Wigan away day scheduled in August 18. We need to consider a specialist commissioning voice, this could also be through engagement of the CCG representatives that sit on the steering groups for #MSPCS or for specific aspects of SCMG objectives.					

<b>15/18</b>	<b>Terms of Reference</b> - Macmillan, Primary care, commissioner and LWBC	<b>Paper</b>	<b>Review / Finalise</b>	<b>Anne-Marie Raftery Claire O'Rourke</b>	<b>15'</b>
	<b>OG position statement</b>	<b>Paper</b>			
	<b>Definitions of supportive, palliative and end of life care</b>	<b>Discussion</b>			

AMR discussed the TOR which were agreed by the board and the OG position statement which will form part of the discussions at the OG Pathway Board on 31<sup>st</sup> July. AMR requested the board if there was anything specifically we needed to ask the GM cancer boards – how do the boards have sight of SMCG and integration of Palliative care? FM – suggested this would be a good opportunity; what are we going to be expecting of them? CNS changing roles, expertise in the field with the potential to support for SPC. DW – questioned what does the OG patient pathway look like? There is a need to recognise ESC and SPC provision and where would colleagues see this sitting within their pathway? **ACTION – AMR to speak to James Leighton, OG pathway manager about progressing.** Similar questions were posed regarding the Lung pathway board. **ACTION – AMR to engage with Lung Pathway board.** DW questioned resource and the financial implications of such need to be considered and reflected to progress. RB posed the required redesign of services to fit best SPC and Enhanced Supportive Care.

AMR highlighted the information already on both the SCN and GM cancer websites regarding definitions and integration of SPC. The North West End of Life Care Model may need to be adapted to incorporate ESC and GOCI and where these sit across the spectrum. **ACTION – All please review. The NW EoL model to be tabled for discussion at next SCMG board meeting, AMR will also update on progress with OG and lung board integration.**

<b>16/18</b>	<b>7 day palliative care project update</b> <b>Service User Collaboration &amp; Support</b>	<b>Verbal</b>	<b>Update</b>	<b>Louise Lawrence</b>	<b>5'</b>
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LL gave an overview of #MSPCS – Go live for both localities scheduled October 2018.

### **Enhanced service understanding**

Salford Model confirmed as a Clinical Nurse Specialist Band 7 face to face visiting onsite in each hospital and community on Saturday, Sunday & BH and then 1 x Band 8a face to face support for both hospital and community with consultant above as further support. Salford are aiming to embed the 8a's aspect of the model first (OCT 2018) and then commencing face to face consultant availability following this (JAN 2019). Hospital provide their service 08:30-16:30; Community 08:30-18:00, so slight differences within joint providers.

Wigan Model confirmed as Two x Clinical Nurse Specialists face to face visiting in each Hospital and Community site Sat, Sun and BH, which is an enhanced model from 1 to 2 Clinical Nurse Specialists in each site (OCT 2018). These are supported by Palliative Medicine telephone advice as needed via Hospice. The aim is then for senior clinical / medical face to face review to be available as part of the model but challenges noted with recruitment to these roles. (Proposed but not guaranteed JAN 2019)

**The International Observatory on End of Life Care, Faculty of Health and Medicine, Lancaster University** were successfully appointed for evaluating this programme and have completed the inception meeting and first formal outcomes meeting with Wigan locality.

Mel Attack, Sarah Howarth and LL have engaged with the service users (SU's) as a collaborative to support on an ongoing basis. The last collaborative meeting between the service users discussed board, communications, steering group and evaluation information to ensure all SU's are informed of the full #MSPCS programme. It was discussed at this last meeting that a reflection log may be beneficial to share with the programme to gather any rich information. WA will be invited to this group in order to support her and the SCMG further through SU collaboration. DW and AMR are willing to support this group in terms of understanding of early supportive and palliative care across the cancer trajectory.

DW asked the board to consider how we would scale up and achieve sustainability throughout the network when trying to replicate #MSPCS in other localities. DW added that there is a plan to develop a funded mapping piece of work in this area through the SCN – to look at Senior Medical Support/ Workforce across GMEC. **ACTION – DW to update SCMG at the next meeting.**

COR highlighted that the transformation bid has been successful for priority 1 themes. Priority 2 themes for transformation are scheduled Jan19. This will include Acute Oncology.

<b>17/18</b>	<b>Goals of Care initiative update</b>	<b>Presentation / Paper</b>	<b>Update</b>	<b>Janelle Yorke</b>	<b>10:00</b>
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JY presented and summarised on the Goals of Care Initiative (GOCI). Please view presentation. This successful pilot is to be rolled out to targeted disease groups –within a cluster approach. JY to attend this board every 3 months in order to track progress and provide an update. **ACTION – LL to add to agenda when required.**



Can-GUIDE Brief  
Overview-3June2018

	<b>Update of key outcome metrics</b>	<b>Verbal</b>		<b>Dave Waterman</b>	<b>5'</b>
<b>18/18</b>	<b>Claire Henry Hospice</b> <a href="https://www.hospiceuk.org/what-we-offer/clinical-and-care-support/clinical-leadership/emergency-care-improvement-programme">https://www.hospiceuk.org/what-we-offer/clinical-and-care-support/clinical-leadership/emergency-care-improvement-programme</a>		 ihi 2018 hospiceUK final2.pdf	<b>Update</b>	<b>Anne-Marie Raftery</b> <b>5'</b>

DW discussed tapping into metrics from #MSPCS evaluation which link to 3 admissions within last 90 days of life. AMR mentioned that it may be useful to align ESC data once metrics finalised. **ACTION - LL to share outcomes metrics, as per enclosed working document.**



Quantitative data collection activities W

DW also suggested LL to join the iPOS half day workshop to share findings from #MSPCS programme. Claire Henry to also be invited to share emergency care improvement programme **ACTION – AMR to invite both LL and Claire Henry to event once date finalised by the SCN.**



Quantitative data collection activities an

<b>19/18</b>	<b>Enhanced Supportive Care (ESC) update including Oldham</b>	<b>Verbal</b>	<b>Update</b>	<b>Richard Berman Shireen Naqui Mel Attack</b>	<b>10'</b>
	- Metrics from SN - Service User Representation				

RB informed the table that Nationally ESC is being tested in 23 centres in England – the headlines of which are that all centres are showing an impact in reducing the growth of planned admissions in the disease groups targeted, it has had a positive effect on mortality and a significant impact on the patient journey.

The Christie ESC clinic is joint with Acute Oncology (AO) and showing good results. Therefore the Trust through underwriting will fund this service to go live from Sep18 in a phased way for 5 day service.

The roll out of ESC centres opening locally was discussed. Unfortunately the business case for Oldham was declined to fund by Macmillan. Given the roll out of ESC is within the 5 year vision of the Trust, alternative options are being investigated.

AMR requested that ESC gains service user representation for support. **Action - AMR to supply Mel Attack contact details to RB in order to progress this item.**

<b>20/18</b>	<b>MDT reform</b>		<b>Update</b>	<b>Claire O'Rourke</b>	<b>5'</b>
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COR to forward scoping paper. GM project lead is currently getting recruited to.

**Action - MDT reform to be tabled with scoping paper to aid discussion at next SCMG meeting**

<b>21/18</b>	<b>Recovery package and integration of palliative care</b>	<b>Verbal</b>	<b>Update</b>	<b>Lindsey Wilby</b>	<b>20'</b>
	- Claire Higham paper - Work plan / task and finish group				



Problems following treatment for cancer

LW presented to the table a synopsis on the Recovery Package Programme. LW asked the table to consider where the Recovery Package would sit within the SCMG given recovery suggests curative intent. e-HNA support conversations in their broadest sense which would signpost to palliative care. Claire Higham's paper on effects of treatment was also circulated which links with the development of ESC. **ACTION – ALL to review LW presentation and report back to her regarding your thoughts particularly the last slide of the ppt. To be discussed further at next SCMG board.**



Lindsey Wilby RP  
presentation for pallia

**AOB**

- 22/18
- Training events
  - Gateway C. **ACTION - AMR School of Oncology to be invited to next board to discuss how palliative care is being incorporated across the cancer trajectory.**
  - Hospice referral BBC link
    - o <http://journals.sagepub.com/doi/pdf/10.1177/0269216318781417>
    - o <https://www.bbc.co.uk/news/uk-england-44355018>

AMR requested that the table review the enclosed link for information.

New meeting dates have been added to the schedule.

**23/18**

**Scheduled Meetings**

2 <sup>nd</sup> Meeting	Tuesday 30 <sup>th</sup> April 18 10:00-12:00 The Christie THQ Room 6	✓
3 <sup>rd</sup>	Tuesday 3 <sup>rd</sup> July 18 09:30-11:00 The Christie THQ Room 4/5	✓
4 <sup>th</sup>	Monday 3 <sup>rd</sup> Sep 18 11:00-13:00 The Christie THQ Room 6	
5 <sup>th</sup>	Monday 5 <sup>th</sup> Nov 18 11:00-13:00 The Christie THQ Room 6	
6 <sup>th</sup>	Tuesday 15 <sup>th</sup> Jan 19 11:00-13:00 The Christie THQ TBB	
7 <sup>th</sup>	Tuesday 5 <sup>th</sup> Mar 19 10:00-12:00 The Christie THQ TBB	
8 <sup>th</sup>	Tuesday 14 <sup>th</sup> May 19 10:00-12:00 The Christie THQ TBB	
9 <sup>th</sup>	Tuesday 23 <sup>rd</sup> July 19 10:00-12:00 The Christie THQ TBB	
10 <sup>th</sup>	Tuesday 17 <sup>th</sup> Sep 19 10:00-12:00 The Christie THQ TBB	
11 <sup>th</sup>	Tuesday 19 <sup>th</sup> Nov 19 10:00-12:00 The Christie THQ TBB	